

Potential Polling place / polling station – evaluation checklist

Part A – Potential polling place details		
Polling place identifier	Dosthill Boys Club	
Polling place name	Dosthill Boys Club	
Polling place address	Cadogan Road Dosthill Tamworth B77 1PD	
Number of electors (If more than one polling station within the polling place, identify split of electors)	TR4 – 1,033 TR5 - 880	
Number of postal voters	TR4 – 169 TR5 – 176	
Building availability for future elections/referendums	Yes but must ensure that it is booked in advance.	
Polling place review		
Check	√	Comment
• Are there suitable transport links?	Yes	Bus stopped is located opposite.
• Are there any access issues regarding main/busy roads, railways, rivers, etc.?	No	
• Is the polling place capable of accommodating more than one polling station together with the necessary staff and equipment? If so, could it accommodate all allocated voters going in and out of the polling stations, even where there is a high turnout?	Yes	There are several room options depending on whether we would wish to house both polling stations here. These are either the Sports Hall or the Multi-Activity Room.
• Is the building readily available in the event of any unscheduled elections?	Yes	But as much notice as possible would need to be given.
• Is there any possibility that the building may be demolished as part of a new development?	No	

Identify any complaints/comments received from stakeholders at previous electoral events

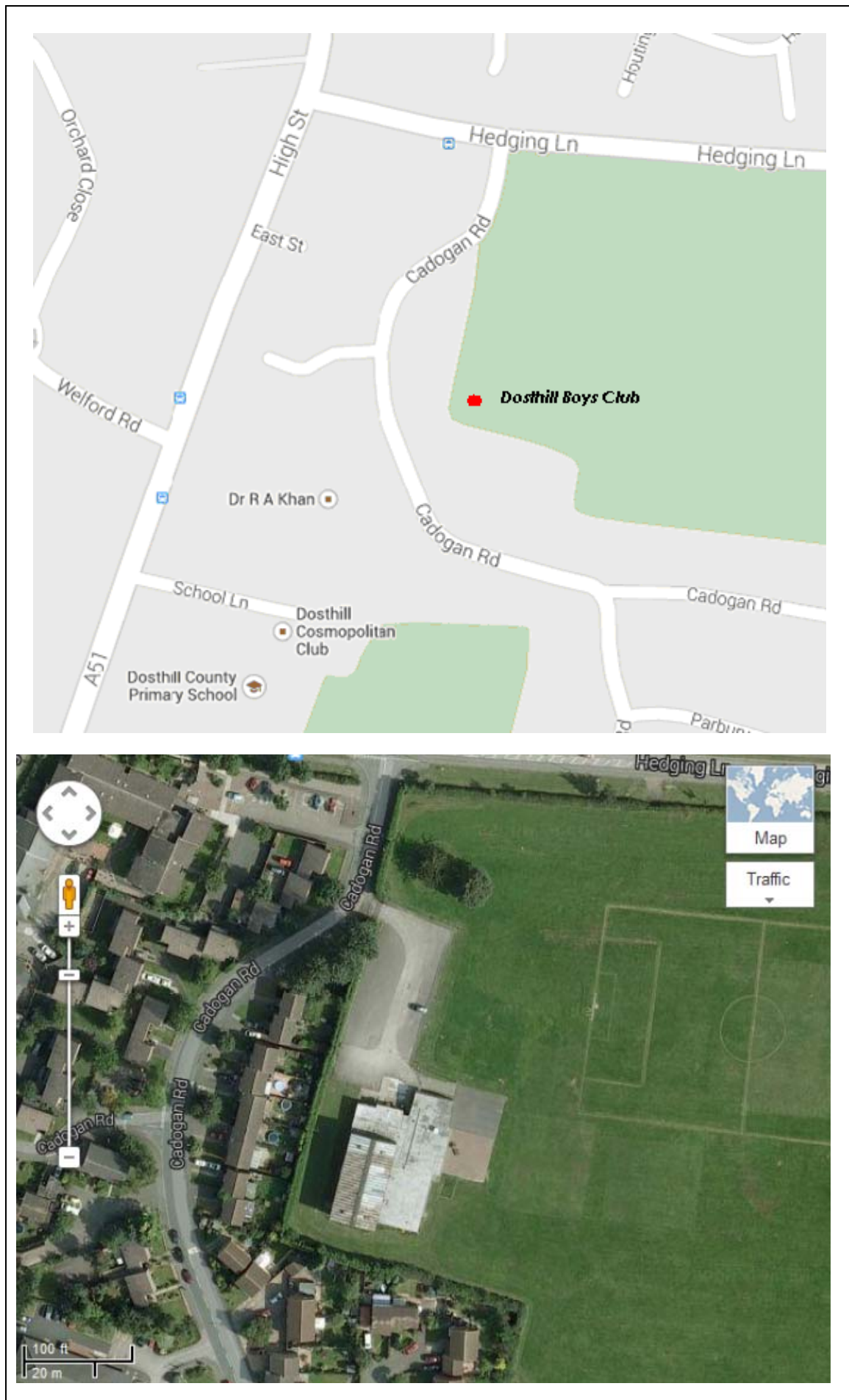
The Headteacher, Chair of Governors, The Boys Club, The Vicar of St Paul's Church (Dosthill) and parents from the school have put in a number of submissions asking that we look at other locations to house this polling station within the local area. Putting aside the issue of the school closing and the inconvenience this causes for parent the fact is that Dosthill Primary School is poorly laid out and causes access issues for voters with disabilities. The school can offer no solution to this. There is also no parking available at the school for disabled or able bodied electors. This has caused issues in the past particularly with disabled electors as they have been unable to park their vehicles and access the polling station. Even if disabled parking was available on site this would still require any disabled elector to walk the perimeter of the school into the polling station. It is worth noting that the authority may be open to a challenge by disabled electors should they not be able to access the polling station and financial implications may arise from this. The Boys Club is an excellent alternative and is an option that should be given the fullest consideration by Full Council. Fees would no be dissimilar to the fees currently paid to Dosthill Primary School. Costs for the rooms are as follows:

Multi-Activity Room = £256 (half this cost would be re-charged to NW Borough Council when they have elections)

Sports Hall = £336 (one third of which would be re-charged to NW Borough Council when they have elections.)

Part B – External areas access and facilities		
Check	(√)	Comments
• Are there good public transport links to the polling place?	Yes	Bus stop across the road
• Is the approach to the building safe and free from obstructions and does it have a dropped kerb?	Yes	The premises are accessed via a large car park to the front.
• Is the building clearly identifiable?	Yes	The building and location is extremely well known with this locale.
• Is additional signage required between street and entrance?		If additional signage is needed this could be placed upon the fence boarding the road
• Is there the facility to put up the required signage for polling day?	Yes	
• Are there parking facilities for disabled people?	Yes	There are several dedicated disabled parking spaces that are located to the front left of the main entrance.
• Are there parking facilities for polling staff?	Yes	
• Does the approach to the building have external lighting?	Yes	
• Does the building have level access? Yes/No. If no –	Yes	
• Has a purpose built ramp been installed?		
• If so, does it have a handrail?		
• Does the ramp have a gentle slope?		
• Does the building require a temporary ramp or is there an alternative disabled access?		
• Is the entrance door wide enough for a disabled person using a motorised wheelchair?	Yes	
• Are the doors light enough for frail/elderly voters to open?	Yes	
• Can the 'Guidance for voters' notice be clearly displayed outside the premises, as required by the election rules?	Yes	
• Are there any external security concerns?	No	
• Can tellers be accommodated outside the building?	Yes	There is a reception area with seating that could be used to by tellers.

External plan – B1



Part C – Internal areas access and facilities		
Check	(√)	Comments
• Are all doors easy to open (including by wheelchair users) or do they need to be permanently locked back?	Yes	
• Are there any internal steps or obstructions/hazards?	No	
• Are any doormats level with the floor?	Yes	
• Is the floor covering non-slip (including in wet weather)?	Yes	
• Are there any corridors that may cause access problems?	No	
• Is there adequate lighting in the corridors?	Yes	
• Are there toilet facilities?	Yes	Including disabled facilities.
• Is there a kitchen that staff can use?	Yes	
• Is the area adequately lit for day and night time?	Yes	
• Is there adequate space for signage?	Yes	
• How many polling stations can the building accommodate?	3/4	
• Does the building have a telephone available (land line) in the event of mobile network problems?	Yes	

Part D – The polling station(s)		
Check	(√)	Comments
<ul style="list-style-type: none"> Is there sufficient space to accommodate and manage the flow of a high volume of electors in the case of a high turnout of electors? 	Yes	
<ul style="list-style-type: none"> If multiple polling stations need to be provided, are there other rooms available, or can the space be clearly divided to provide adequate room for more than one polling station? 	Yes	The Sports Hall and Multi-Activity Room are large enough to accommodate multiple busy polling stations.
<ul style="list-style-type: none"> Is there sufficient space inside the polling station to comfortably accommodate staff, voters, polling agents and observers? 	Yes	
<ul style="list-style-type: none"> Could ballot booths be positioned in a way that would preserve the secrecy of the ballot, even where there may be a high volume of electors? 	Yes	
<ul style="list-style-type: none"> Is there adequate lighting for day and night time? 	Yes	
<ul style="list-style-type: none"> Is there suitable furniture (tables and chairs) available for all types of election for polling staff and for those voters who may need to rest? 	Yes	
<ul style="list-style-type: none"> Could motorised wheelchairs be accommodated? 	Yes	
<ul style="list-style-type: none"> Can the official notices be clearly displayed, including the large-print version of the ballot paper(s)? 	Yes	

Internal – The polling station(s) – D1

Entrance



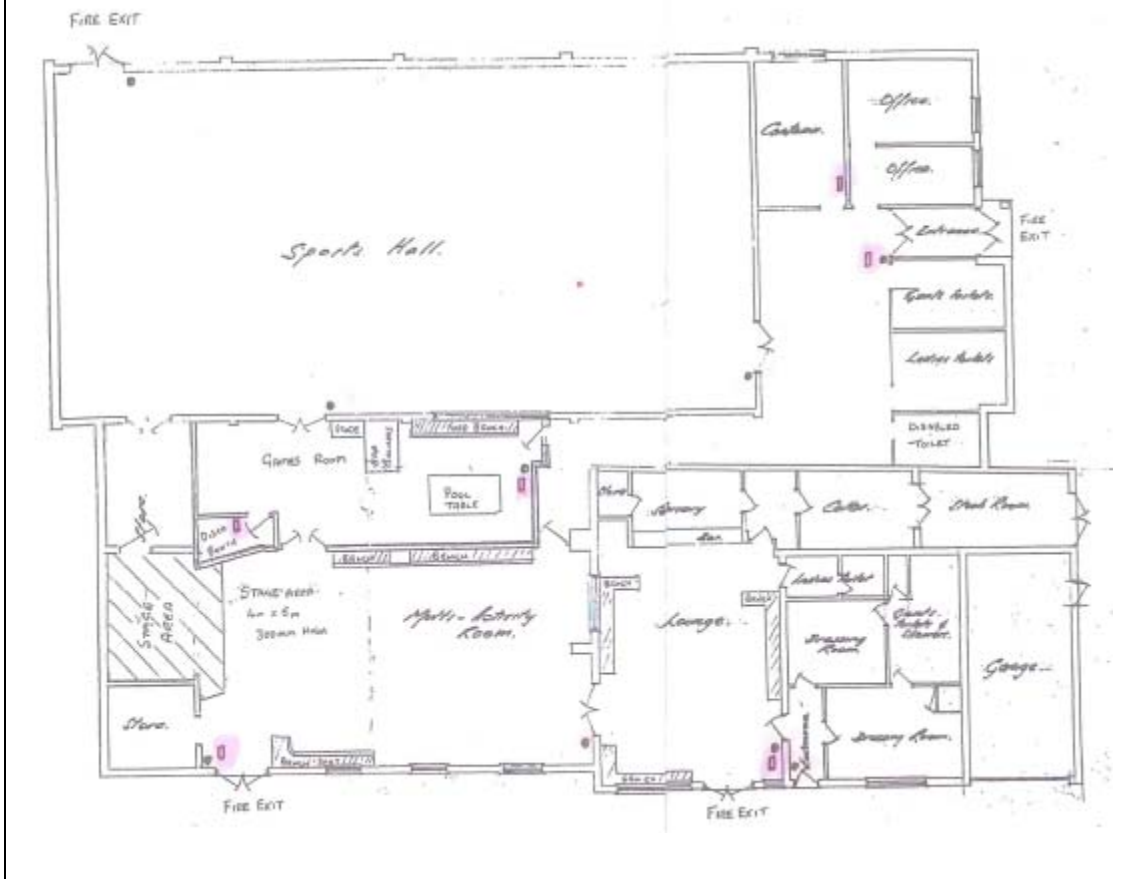
Option 1 The Multi-Activity Room – TR4 only (plus station from N Warwickshire BC)
Dimensions: 7.5m x 13.4m



Option 2 The Sports Hall – TR4 & TR5 (plus station from N Warwickshire BC)
Dimensions: 24m x 12m



Plan of Dosthill Boys Club



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